

ONLINE PAYMENT INSTRUCTIONS

Homeowner Association account numbers are located on the bottom of account statements provided to each Homeowner. If you already have recurring payments setup through CIT, the account number is listed as **Property ID**. Homeowners can also call or email Essex Management for account number information.

In order to cancel and/or change recurring payments you will need to click on "Scheduled Payment". You will be able to see and adjust any upcoming payments.

All three payment options are listed below.

1. With ATG Pay you can pay online anytime. It's fast, flexible, and easy! One-time registration process: Sign up at <https://payments.atgpay.com> – make sure to select "Sign Up" for your first time. After verifying your account, you will search for your Association name and then enter your account number. The options allow Homeowners to see all payments made and any current amounts due, including non-recurring payments such as Special Assessment.
2. You can pay by phone by calling PayLease at 866-729-5327.
3. You can also pay online at www.propertypay.cit.com. If your balance is not reflected, you may enter an amount to pay. The following ID's are needed to submit payment:
 - a. Management ID: 3136
 - b. Association ID: 685
 - c. Property/Account #:

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